

# Checklist: Fixing a Slow Laptop

## 1. Too Many Background Applications

- Open Task Manager and close unnecessary apps.
- Disable unwanted startup programs.
- Use lightweight alternatives for heavy applications.

## 2. Lack of Sufficient Storage Space

- Delete unused files and clear browser cache.
- Use cloud storage or external drives for large files.
- Consider upgrading to an SSD for faster storage performance.

## 3. Outdated or Corrupted Software

- Regularly update your operating system and drivers.
- Reinstall problematic applications.
- Scan your system with trusted antivirus software.

## 4. Overheating

- Clean the cooling vents and fans with compressed air.
- Use a cooling pad for better airflow.
- Avoid placing the laptop on soft surfaces.

## 5. Insufficient RAM

- Upgrade RAM if possible to handle multitasking better.
- Limit the number of open programs and tabs.
- Use lightweight versions of software to conserve memory.

Bonus Tips:

- Keep your laptop on a flat surface to prevent overheating.
- Schedule monthly maintenance to ensure smooth performance.